

CITY OF NEDERLAND, TEXAS

A CITIZEN'S GUIDE TO

YOUR MUNICIPAL GOVERNMENT



This Citizen's Guide has been prepared to inform citizens, particularly those who have recently moved to Nederland, of the services and facilities the City offers. Your comments and suggestions are encouraged and welcomed.

MUNICIPAL GOVERNMENT

Nederland is a Home-Rule Charter city operated under the Council-Manager form of government. The Mayor and four council members are elected at-large in citywide elections held annually on the second Saturday in May. The City Manager, who is appointed by the City Council, is responsible for the day-to-day operations of the City.

The City Council meets on the second and fourth Monday of each month at 4:30 p.m. in the Council Chambers at City Hall. Special Meetings may be called by the Mayor at any time. By law, all meetings of the council are open to the public. For information about meetings of the City Council, call the Office of the City Clerk, 723-1505.

CITY COUNCIL:	<i>R. A. "Dick" Nugent</i>	<i>Mayor</i>
	<i>Talmadge Austin</i>	<i>Council Member - Ward 1</i>
	<i>Billy Neal</i>	<i>Council Member - Ward 2</i>
	<i>Don Albanese</i>	<i>Council Member - Ward 3</i>
	<i>Craig J. Belaire</i>	<i>Council Member - Ward 4</i>

CITY MANAGER: *Christopher Duque*

CITY CLERK: *Gay Ferguson*

CITY ATTORNEY: *Jesse Branick*

MUNICIPAL TAXES

The City of Nederland property taxes are assessed by the Jefferson County Appraisal District and collected by the Jefferson County Tax Office. The current tax rate is \$0.594/\$100 valuation, which is one of the lowest rates in Jefferson County.

<u>Municipality</u>	<u>Current Tax Rate</u>	<u>School District</u>	<u>Current Tax Rate</u>
<i>Per \$100 assessed valuation</i>		<i>Per \$100 assessed valuation</i>	
Port Arthur	\$0.792000	Port Neches Groves ISD	\$1.444410
Port Neches	\$0.705000	Hamshire-Fannett ISD	\$1.424400
Groves	\$0.716010	Port Arthur ISD	\$1.353470
Beaumont	\$0.690000	Beaumont ISD	\$1.315000
Bevil Oaks	\$0.238272	Hardin Jefferson ISD	\$1.370000
Taylor Landing	\$0.250000	Sabine Pass ISD	\$1.212700
Nederland	\$0.594000	Nederland ISD	\$1.160000

MUNICIPAL UTILITIES

The City of Nederland provides and bills for water, sewer, and sanitation services. Application for service can be made at City Hall, 207 North 12th Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Utility deposits are required for residential and commercial customers, in accordance with rates set by ordinance. Utility bills are mailed to customers monthly. If the bill is not paid within fifteen (15) days a 10% late fee is assessed; if the bill is not paid within forty five (45) days, the service is subject to be disconnected. Service disconnected for non-payment cannot be restored until all payments, penalties and re-connection fees have been paid. The following miscellaneous utility service fees are currently in effect:

UTILITY DEPOSIT	\$110.00-\$260.00 (elevated risk)
TRANSFER FEE	\$ 15.00
INSUFFICIENT FUNDS CHECK CHARGE	\$ 30.00
RE-CONNECTION FEE DURING WORKING HOURS	\$ 30.00
RE-CONNECTION FEE AFTER WORKING HOURS	\$ 100.00

Utility bills can be paid at the City Hall between 8:00 a.m. and 5:00 p.m., Monday through Friday. Additionally, there is a night deposit box at the drive-in window located on the side of the building for use at night, on holidays and weekends. Utility bills are calculated based on monthly readings of water meters. Rates for all services are established by municipal ordinances that are approved by the City Council. Copies of the rate schedules for water, sewer, and garbage services are available upon request.

Save Time...Pay ONLINE!

<https://www.municipalonlinepayments.com/nederlandtx>

LIBRARY

The Marion and Ed Hughes Public Library is located at 2712 Nederland Avenue. Hours are 1:00 p.m. until 9:00 p.m., Monday; 10:00 a.m. until 6:00 p.m., Tuesday through Friday, and 10:30 a.m. until 2:00 p.m., Saturday. Closed on Sunday. For further information call 722-1255.

ANIMAL CONTROL

The City requires all dogs to be under physical restraint at all times and vaccinations be kept current. The City has started a Spay & Neuter financial assistance program; funding is made available in the Spring. To report stray animals, call the Animal Control Officer at 723-1541.

SOLICITING

Permits are required to solicit residences within the corporate limits and may be obtained in the Office of the City Clerk. Permits are \$10.00 and expire one year after purchase. Contact the City Clerk at 723-1505.

SANITATION

*The City provides once a week curbside collection of residential garbage. All garbage must be placed in containers provided by the City and be placed at street side by 7:00 a.m. on the morning of pick up and must be removed by nightfall of the same day. These containers are for household garbage only. Heavy trash, yard-waste and hazardous materials must **not** be placed in the containers.*

The City provides pickup of yard waste (leaves, grass clippings, limbs, etc.) and trash twice a month. Leaves and grass clippings must be in plastic bags. Yard waste and trash are to be placed directly in front of residence where generated, and must be out of any street or drainage structures. Yard waste must be separate from any other heavy trash. Trash is limited to 4 cubic yards per pickup. For information regarding monthly collection schedules, contact Public Works at 723-1541. The City also provides for pick up of appliances on a work order basis. In order to schedule the collection of an appliance, call Public Works at 723-1541. Appliances shall be placed directly in front of residence where generated, out of any street or drainage facility and separate from other trash. All necessary safety measures should be adhered to when placing appliances for pick up. A recycling drop-off center is located at Nederland Service Center, 515 Hardy.

CITY OF NEDERLAND WASTE COLLECTION INSTRUCTIONS

The City of Nederland would like to take this opportunity to provide you with information concerning solid waste collection. The State of Texas has passed laws and issued regulations which pertain to the control of landfills and the disposal of solid waste. The City wishes to make you aware of the types of trash that we may pick up and the methods which must be utilized to collect these items.

TRASH COLLECTION

The City will pick up four (4) cubic yards of trash during each collection cycle. Trash and yard waste are collected during the weeks of the 1st & 3rd Monday of each month for residents living south of Nederland Avenue and the weeks of the 2nd & 4th Monday of each month for residents living north of Nederland Avenue. All trash must be placed at the street by 7:00 a.m. on Monday.

Each of the following items must be placed in SEPARATE piles in front of the address generating the trash:

- Tree limbs – stacked neatly and no longer than 6 feet in length
- Building materials and demolition debris
- White goods (appliances such as water heaters, washing machines, etc.)

- Leaves, grass clippings, small twigs, etc. must be in trash bags

Do not place trash under or near electric, telephone, or cable television wires. This presents a dangerous situation for City employees and the trash will not be collected until it has been moved to a safer location. Also, City ordinances prohibit the placement of trash in drainage ditches

A red tag will be placed on trash piles which are not properly set out and this debris will NOT be collected until properly placed and/or separated. Failure to comply with these requirements could result in a two week delay in removal.

TRIMMING OR CUTTING DOWN TREES

If you trim or cut down a tree, the City will pick up the limbs if stacked and placed near the street within the four (4) cubic yard limit. **However, if a contractor is hired to trim or cut down a tree, the contractor will be responsible for disposal.** City ordinances require that all tree trimmers be bonded with the City. Additionally, tree trimmers are required to obtain a permit prior to cutting or removing a tree; there is no fee for this permit.

DEMOLITION AND REMODELING

If you demolish a building, the City will make a **one-time** pick up of four (4) cubic yards. If a contractor is hired to demolish your structure, the contractor will be responsible for disposal of all material. This policy also applies to the remodeling of a building. If a building has been burned, only furniture will be picked up by the City; the City will not collect burned debris. Contractors/building owners shall be responsible for the transporting and disposal of all new construction debris.

UNDEVELOPED/VACANT PROPERTY

According to the City of Nederland Code of Ordinances. Sec 106.29 (b) Miscellaneous trash and/or debris from empty (undeveloped or vacant) property must be hauled off by the owner or developer at their expense.

RECYCLING

The City, in association with Waste Management provides a drop off area for certain recyclable materials. The items collected are: Aluminum cans, Tin Cans, Paper, Cardboard, Newspaper, Shredded Paper, Mixed Paper and Plastics #1 - #7. Recycling containers are located at the corner of 27th Street and Nederland Avenue on the Market Basket parking lot.

ITEMS NOT PICKED UP BY THE CITY

- Paint cans with large amounts of paint-- Dry cans without lids may be placed in your regular garbage; cans with only a small amount of paint should have cat litter added in order to dry the paint.
- Oil & oil filters—May be taken to participating automotive repair stores for disposal if from individuals and in a reasonable quantity
- Tires—Must be taken to participating tire stores (it is suggested that you contact the store before taking any tires)
- Broken concrete or concrete products—Contact the City Solid Waste Department at 723-1541 for disposal instructions.
- Scrap Iron—Contact the City Solid Waste Department at 723-1541 for disposal instructions
- Drums larger than 5 gallons—Citizens must make their own arrangements for disposal.
- Automotive Batteries—May be taken to participating stores which sell batteries (it is suggested that you contact the store before taking any batteries)
- Medical Waste
- Hazardous Waste

HAZARDOUS WASTE

The Southeast Texas Regional Planning Commission sponsors **Hazardous Waste Disposal Events** at least once a year. Area residents can go to a designated area to drop off household hazardous wastes and materials. You may contact the SETRPC at (409) 899-8444 for information regarding dates and locations of these events; or visit their website: www.setrpc.org.

GARBAGE COLLECTION

Garbage is collected once per week in containers provided by the City. For an additional fee, residents may obtain a second container. **Containers must be at the curb by 7:00 a.m.** The opening of the can should be facing the street. Do not place construction materials, large metal objects, etc. in containers.

LANDFILL

The City of Nederland uses the Republic Services Landfill located in Beaumont. Go west on Highway 365, turn right on LaBelle Road and go approximately 5 miles to the landfill entrance. Charges for disposal are based on the type and quantity of trash. For directions and cost information you may call the landfill at 842-5091.

The CITY OF NEDERLAND appreciates your cooperation in this matter as we attempt to comply with the rules and regulations mandated by the State and Federal governments. Should you have any questions, please contact the Solid Waste Department at 723-1541 between the hours of 7 am – 3:30 pm Monday thru Friday.

PARKS AND RECREATION

Major recreational facilities include:

Doorbos Park located at 2301 Avenue H

Swimming Pool: Memorial Day to Labor Day

June – August: Tuesday - Saturday, 12:30 p.m. to 4:30 p.m.

Sunday, 1:00 p.m. to 5:00 p.m.

Family Night – Thursday 6:00 p.m. to 8:30 p.m. Closed on Mondays

<i>AGE</i>	<i>RESIDENT</i>	<i>NON-RESIDENT</i>
<i>49 inches tall and up</i>	<i>\$4.00</i>	<i>\$10.00</i>
<i>41-48 inches tall</i>	<i>\$2.00</i>	<i>\$7.00</i>
<i>Under 41 inches tall</i>	<i>Free with Adult Admission</i>	<i>\$3.00</i>
<i>Senior Citizen (55+)</i>	<i>Free</i>	<i>\$3.00</i>
<i>Adult with Military ID</i>	<i>Free</i>	<i>\$1.00</i>

Private Party Rental Available: Special Events throughout the season. Season Passes.

Call 724-0773 for further information

Recreation Building: Gymnasium, racquetball courts, game room and classrooms

Proof of residency required.

10:00 a.m. - 8:00 p.m., Monday through Thursday

10:00 a.m. - 5:00 p.m., Fridays

11:00 a.m. - 5:00 p.m., Saturdays

Closed Sunday

For further information and fee rates call 724-0773.

Park Grounds: Four lighted tennis courts, one unlighted softball field; two sand volleyball courts, open fields for soccer, football, etc., two horseshoe pits, playground with handicap accessible features, shelters with picnic tables, large man-made pond, pavilion, and gazebos.

Neighborhood Parks: Carl "Cropo" LeBlanc Park, 900 Boston Avenue

South 5th Street Park, 400 South 5th Street

Tex Ritter Park, 1500 Boston Avenue

Windmill Museum and French House Museum, 1500 Boston Avenue

Rienstra Park, 800 Helena Avenue

Veterans' Park, 201 N. 12th Street

Heritage Pavilion: 1523 Boston Avenue. \$100 rental fee plus \$100.00 refundable deposit required for rental.

For further information call 724-2269.

MUNICIPAL COURT

The Municipal Court is located at 1400 Boston Avenue in the Police Station. The Court serves as a judicial branch of the City and handles all Class "C" misdemeanors. These include traffic and parking violations, simple assault, theft under \$100.00, public intoxication, violations of municipal ordinances and animal-at-large cases. Conviction is punishable by fine only.

LAND USE

There are various zoning restrictions within the corporate limits of Nederland. In accordance with the subdivision ordinance, all subdivisions of land must be approved by the City. Additional information may be obtained from the Building Official at 723-1508.

BUILDING PERMITS

Permits can be obtained at the D. Bob Henson Building located at 1903 Atlanta Avenue. Building permits are required for all construction within the corporate limits. Within the City of Nederland, inspections are required and performed following the adopted International Building Code, Plumbing Code, Mechanical Code and Property Maintenance Code and their various revisions found in the City’s Code of Ordinances. The City has also adopted the National Electrical Code. All general contractors are required to be bonded with the City on forms issued by the City. All plumbing, mechanical and electrical contractors are required to have current and on file with the city their liability insurance in the amount required by the State of Texas. All contractors working within the city limits are required to remove and haul off all debris stemming from their corresponding job. Additional information may be obtained by calling the Inspection Department at 409-723-1502.

CODE ENFORCMENT

Minimum property maintenance standards are required for all property within the City of Nederland. These standards are found in the City adopted International Property Maintenance Code and its various revisions found in the City of Nederland Code of Ordinances. The Code Enforcement Office can be reached at 409.723.1594.

SOCIAL MEDIA

The City is on Facebook (“The City of Nederland, Texas”). Information is shared regarding City news, projects, events, etc. with citizens able to communicate directly with the City Manager’s Office. In addition, the Library, Police, Animal Control and Parks departments maintain a Facebook presence.

IMPORTANT TELEPHONE NUMBERS

EMERGENCIES:

*Nederland Fire Department
Nederland Police Department
Jefferson County Sheriff Dept.
Texas Dept. of Public Safety
Crime Stoppers
Game Warden*

*911
911
835-8411
898-0770
723-1525
892-8666

723-1525
723-1518
723-1516
723-1526*

CITY OFFICES:

*Mayor 723-1514
City Manager 723-1504
Director of Finance 723-1509
Personnel 723-1501
City Clerk 723-1505
Utility Supervisor 723-1507
Utility Billing Information 723-1512
Building Official 723-1508
Permits – Building, Electrical
Mechanical, Plumbing 723-1502*

POLICE DEPARTMENT:

*Chief of Police
Non-Emergency Number
Central Dispatch
Municipal Court*

FIRE DEPARTMENT:

*Fire Chief
Non-Emergency Number
To Report Health and Safety*

RECREATIONAL FACILITIES:

*723-1529 City Parks Information 724-0773
723-1531 City Swimming Pool 724-1351*

Issues on Private Property

723-1535 **ELECTRICITY OUTAGES:**
Entergy/GSU

1-800-987-1302

PUBLIC WORKS:

GAS LEAKS:

Director of Public Works

723-1565 Texas Gas Service

1-800-959-5325

Water/Wastewater Supervisor

723-1542

Street/Sanitation Supervisor

723-1542 **LIBRARY:**

Animal Control

723-1541 Marion and Ed Hughes Public Library

722-1255

WATER MAIN LEAKS/SEWER STOP-UPS:

7:00 a.m. - 3:30 p.m.

723-1541

After Hours

723-1540

FREQUENTLY CALLED NUMBERS

Chamber of Commerce

722-0279 Jefferson Co. Tax Office

835-8516

Post Office

800-275-777 Senior Citizens Center

727-5230

Nederland Heritage Festival

724-2269 Nederland Independent School District

724-2391

Voter Registration

835-8683 Jack Brooks Regional Airport

722-7599

Attorney General Office

724-1547

Jefferson County Appraisal District

840-9444

OTHER UTILITIES SERVING NEDERLAND

SBC Texas

1-800-464-7928

Entergy/GSU Electric Company

1-866-446-6587

Texas Gas Service

1-800-700-2443

Time Warner Cable

1-888-TWCABLE (892-2253)

COMMUNITY EVENTS

The City of Nederland and other local organizations offer a number of community events during the year:

- **HOOKED ON FISHING, NOT ON DRUGS (February)** – organized by the Nederland Rotary Club, a fishing derby is held at Doornbos Park; there is no fee for participation
- **TRASH BASH (March)** – organized by the Parks Department, a city-wide clean-up and beautification event is held
- **NEDERLAND HERITAGE FESTIVAL (March)** – organized by the Nederland Heritage Festival board, this annual festival on Boston Avenue includes a week-long carnival, parade, craft market, food vendors, etc.
- **MEMORIAL DAY TRIBUTE (May) and VETERANS DAY CEREMONY (November)** – organized by the Parks Department, ceremonies are held at Nederland Veterans Park to honor our veterans
- **4th OF JULY FIREWORKS SHOW (July)** – organized by the Parks Department, a fireworks show is held at Doornbos Park; in addition, food vendors, games, activities for the youth, etc. are provided
- **NATIONAL NIGHT OUT (October)** – organized by the Parks, Police and Fire departments, the event is held on Boston Avenue to foster rapport between the community and public safety; there is no fee to participate

- *CHRISTMAS ON THE AVENUE (December) – organized by the Parks Department, the event is held on Boston Avenue includes a Christmas Tree Lighting ceremony, activities for the youth, pictures with Santa Claus, contest, games, vendors, food vendors, etc.; the majority of the activities are free*
- *LIGHTED CHRISTMAS PARADE (December) – organized by the Chamber of Commerce, the parade is held on a Tuesday evening; the parade route runs down Nederland Avenue to 12th Street and along Boston Avenue*

Throughout the year, the Library offers weekly STORY TIME events, and during the summer, the Nederland Swimming Pool programs FAMILY NIGHTS, which include movies at the pool.

